

## **ARCHITECTS SECTION MEETING**

### **MINUTES**

The Architects Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on May 8, 2007, at the Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia, with the following members present:

John S. Clark, Jr.  
J. Everette Fauber, III  
Kenneth A. Schwartz

Staff present for all or part of the meeting were:

Jay W. DeBoer, Director  
David Ashe, Chief Deputy  
Karen W. O'Neal, Deputy Director of Licensing and Regulation Division  
Mark N. Courtney, Executive Director  
Marian H. Brooks, Program Administrator  
Michelle Gowen, Administrative Assistant

No representative was present from the Office of the Attorney General.

Mr. Schwartz, Chair, called the meeting to order at 9:00 a.m.

#### **Call to Order**

Mr. Clark moved to approve the agenda as written. Mr. Fauber seconded the motion which was unanimously approved by members: Clark, Fauber and Schwartz.

#### **Approval of Agenda**

**Public Comment Period** – No comments were made to the Section members.

#### **Public Comment**

Mr. Schwartz, Secretary of the Region, noted that the minutes are in draft form at this time and requested that Mr. Courtney forward the draft minutes to Mr. Clark or his review. The minutes are expected to be approved at the upcoming NCARB Annual Meeting in June.

#### **Report from NCARB Region II Spring Meeting**

Mr. Fauber stated that the meeting was outstanding and very educational. Two items of interest at the meeting were access to the ARE prior to completing IDP and the 6 month reporting rule for IDP; both of which will be discussed and considered at the NCARB Annual Meeting in June. Mr. Schwartz informed Mr. Clark that the NCARB Joint Regional Meeting in 2008 will be in Omaha, Nebraska.

The Section members reviewed the resolutions that will be voted on at the upcoming NCARB Annual Meeting in June. The Section members agreed by consensus on the following resolutions:

**Discussion of  
NCARB Annual  
Meeting**

Resolution 07-1	Rules of Conduct Amendment – Incorporating Architect's Primary Duty to the Public's Health, Safety and Welfare	Support
Resolution 07-2	Bylaw Amendment – Member Board Executive to Serve on the Board of Directors	Support
Resolution 07-3	Bylaw Amendment – Public Director to Serve on the Board of Directors	Support
Resolution 07-4	Handbook Amendment – Treating CACB-Accredited Degrees the Same as NAAB-Accredited Degrees for Prior Versions of the ARE	Support
Resolution 07-5	Rules of Conduct Amendments – Receipt of Compensation From More than One Party and in Connection with Specifying or Endorsing a Product	Support
Resolution 07-6	Bylaw Amendment – Notice of Annual Meeting and Conference	Support
Resolution 07-7	Model Regulations Amendment – Continuing Education 12 Units to be in Health, Safety and Welfare Subjects	Support
Resolution 07-8	Handbook and Model Law Amendment – ARE Timing: NCARB Required Eligibility to Complete the ARE	Prefer Resolution 07-9 over Resolution 07-8
Resolution 07-9	Model Law Amendment – ARE Timing	Prefer Resolution 07-9 over Resolution 07-8

Resolution 07-10	Model Law Amendment – Adopting a Definition of Health, Safety and Welfare	No position at this time
Resolution 07-11	Model Regulations Amendment – Sustainable Design	No position at this time
Resolution 07-12	Continuing Education Credit for NCARB Activities	Oppose

The Section members reviewed and discussed the draft proposed wording to permit NCARB IDP participants to begin taking the ARE prior to completing the NCARB IDP. The Section agreed by consensus to present the following language at the upcoming APELSCIDLA Board meeting in June for consideration:

**Review of Draft  
IDP  
Requirements**

**18 VAC 10-20-140. Examination.**

- A. 1. All applicants for original licensure in Virginia are required to pass an NCARB-prepared examination after meeting the education and experience/training requirements as provided in this chapter. Provided all other requirements are met, a license as an architect will be issued upon passing the NCARB examination.
2. An applicant shall be admitted to the NCARB-prepared examination prior to completing the experience requirements contained in 18 VAC 10-20-120, if the applicant is otherwise qualified, provided they are enrolled in the NCARB IDP.

The Section members were provided with the draft proposed regulations from the Continuing Education Committee for review. After discussion, the Section members made recommendations for changes to be considered at the APELSCIDLA Board meeting in June.

**Review of Draft  
Continuing  
Education  
Requirements**

Mr. Fauber requested that retired licensees who wish to keep their licenses active be exempt from the continuing education requirements. Mr. Courtney noted that the underlying statute prohibits this and licensees of the Board are licensed for life per § 54.1-405 of the *Code of Virginia*; however, on the upcoming APELSCIDLA Board agenda the legislative wish list would be considered and he indicated he would add this idea to the list for consideration.

The Section members were provided with e-mails initiated by Delmar Dayton requesting guidance on the stamping and sealing of *Record Documents*. After review and discussion, the Section members agreed to bring this matter up for discussion again at the APELSCIDLA Board meeting in June.

Discussion of  
Record  
Documents

Mr. Schwartz provided the Section members with documentation on AIA Intern Friendly Firms for informational purposes.

Discussion of  
Intern Friendly  
Firms

Mr. Fauber nominated Mr. Schwartz as Chair of the Architects Section for a term beginning June 1, 2007, and ending June 31, 2008. Mr. Clark seconded the motion which was unanimously approved by members: Clark and Fauber. Mr. Schwartz abstained from the vote.

Election of  
Officers

Mr. Courtney provided the Section members with various memorandums and notices received by the Board office from NCARB during the last quarter.

Review of  
Quarterly  
Information  
from NCARB

Mr. Fauber informed the Section members that he has been selected as Chair of the NCARB Professional Conduct Committee for 2007/2008. Mr. Courtney also informed the Section members the he will be serving on the NCARB Procedures and Documents Committee and Mr. Schwartz stated he will be Chair of the NCARB IDP Committee again in 2007/2008.

Other Business

The Section members were provided with statistical information regarding Virginia candidates for the ARE.

Mr. Courtney reminded the Section members that the Department will be moving to its new location on August 10, 2007.


Conflict of Interest forms were completed by all members present.

Conflict of  
Interest Forms

There being no further business, the meeting was adjourned at 11:00 a.m.

Adjourn

  
Kenneth A. Schwartz, Chair

  
Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Kenneth A. Schwartz
2. Title: Member
3. Agency: Architects Section
4. Transaction: Section Meeting on May 8, 2007
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

NONE

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

Date

5/8/07

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: John S. Clark, Jr.
2. Title: Member
3. Agency: Architects Section
4. Transaction: Section Meeting on May 8, 2007
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

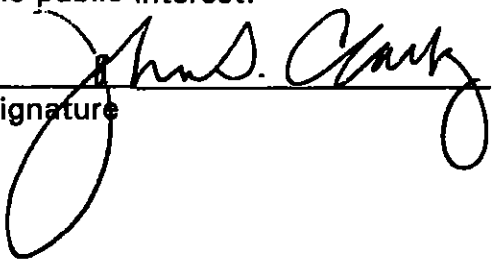
6. I declare that:

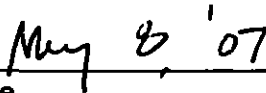
(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

Date





**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**


1. Name: J. Everette "Ebo" Fauber, III
2. Title: Member
3. Agency: Architects Section
4. Transaction: Section Meeting on May 8, 2007
5. Nature of Personal Interest Affected by Transaction: NONE
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6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
Signature

5-8-7  
Date